

Application for membership

First name

Surname

Address

Postcode

Phone

Email

Age ☐ Under 30 years ☐ 30 to 49 years ☐ 50 to 64 years ☐ Over 65 years
Optional ☐ DBS holder ☐ First aider

Membership type

☐ Full membership £20
☐ Student membership..... £10
☐ Couple membership £30

Membership is from 1 January each year. If you join after 1 July you will be charged at 50% for the remainder of that year, then 100% for following years.

Payment should preferably be made via standing order set up with your bank online. Alternatively, please complete the enclosed authority and returning it with this form. If sending a cheque, please make it payable to 'Apollo Theatre Players'.

Notifications

Please notify the Apollo Theatre Players if you:

- want to cancel your declaration/membership;
- change your personal details;
- no longer pay sufficient tax on your income and/or capital gains tax.

Application declaration

- ☐ I understand that my information will be held on a central membership database and potentially shared with other members for the purposes of supporting Apollo Theatre events and productions.
- ☐ I will abide by the constitution and rules of the Apollo Theatre Players.
- ☐ I have set up a standing order.

Signature

Date

Gift Aid declaration* (if appropriate)

- ☐ I wish to Gift Aid any donations I make now or in the future, or have made in the past four years to the Apollo Theatre Players.
- ☐ I confirm that I am a member of the Apollo Theatre Players and I am a UK taxpayer.
- ☐ I understand that if I pay less income tax and/or capital gains tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference, and the charity will reclaim 25p of tax on every pound that I give on or after 6 April 2008.

Signature

Date

*If you pay income tax at the higher/additional rate and want to receive additional tax relief, you must include all Gift Aid donations on your self-assessment tax return or ask HMRC to adjust your tax code.

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Please return your completed application to:

Carole Crow, Membership Secretary
Apollo Theatre Players,
Pyle Street, Newport,
Isle of Wight. PO30 1JT

THE APOLLO
THEATRE PLAYERS

Join our cast of volunteer members OPPORTUNITIES

Do you have existing skills to offer, or can you help with any of the following essential tasks and roles? Please tick the relevant boxes below.

- ☐ Acting
☐ Bar staff
☐ Box office
☐ Directing
☐ Finance
☐ Front of house/ushering
☐ Lighting/sound
☐ Marketing/publicity/graphic design
☐ Properties
☐ Set building/painting
☐ Stage crew
☐ Supporter
☐ Theatre maintenance
☐ Wardrobe/costume

Although theatrical experience is not essential, please give details of any below.

It's not just about the acting, darling!

The Apollo Theatre produces seven productions a year, each over a period of six-to-seven weeks. But the Apollo Theatre isn't only a place to act. The theatre is a charitable organisation bringing drama and other performing arts to the Isle of Wight.

At any time there will be a play in performance, one in rehearsal and one being cast.

In addition, the organisation has a responsibility to develop and maintain the theatre's listed buildings in Pyle Street, Newport.

What goes into a production?

- Each show requires actors, obviously, plus a director and usually an assistant director.
- A team (of around six to ten people) is required to build and paint a set. This usually happens on Monday and Tuesday evenings.
- The lighting crew design the stage lighting and any special effects.
- Music and sound are recorded.
- Both the lighting and music are programmed into specialist software from which they are operated during rehearsals and also the performances.
- The wardrobe department designs and makes and alters costumes from its sizeable stock. Wigs often have to be dressed to complete the creation of a character. Costumes are available to be hired by other theatre groups.
- The props team identifies, sources and sometimes makes the properties required for a production. They are also responsible for preparing stage food.

During a performance

Every production needs:

- A stage manager.
- An assistant stage manager.
- Maybe stage crew to shift scenery and furniture.
- Props people to ensure that everything is in the correct place when the actors require it.

- If there are costume changes, the wardrobe staff will be on duty to help with quick changes and running repairs.

A production with a cast of three might require a backstage team of up to eight each night.

Publicity

There is no point putting on a play if nobody comes to watch it. Publicity material, including posters and graphics for social media need to be created and distributed prior to the show.

Front of house

During a show's run, each performance requires a team of ten front-of-house staff, to manage the box office, bar, sell programmes and interval refreshments, and ensure the safety of the audience.

Post-show duties

The Apollo Theatre uses a professional cleaning service, but the auditorium and public areas also need cleaning and tidying after each show. Plus every other aspect of looking after the building, from putting out the bins to redecoration, is the responsibility of Apollo members.

If necessary, some of this work is tendered to local tradespeople where possible, but it needs to be specified and overseen by the Apollo crew. Large projects need planning and project management.

National Theatre Live and visiting productions

As well as its own productions, plus National Theatre Live screenings, Apollo Theatre provides a space for external organisations to stage performances, all of which require assistance from the membership, such as technical and front of house support.

Administration

As with any organisation, running the Apollo Theatre demands a level of management and engagement with the members, Accounts have to be administered, members communicated with, plus social and training events organised.

Youth group

The theatre's active youth group meets on Saturdays for training and preparation for performances that are included in the Apollo's season.

Stagecraft workshops

Open to any adult who wishes to improve their ability to deliver scripted lines. Not only diction and projection, but developing the skills to realise that tone and pace alter meaning and that body movement must mirror the spoken words.

Bulky items

The company has accumulated a large repository of furniture which needs to be managed so that maximum use can be made of it.

In addition, there are a number of assorted items in store which are surplus to requirements. These need to be sold and help finding new homes for these items is required.

Social events

The Apollo membership has regular social events, including a party on the last night of every play.

On Saturday mornings, the theatre bar is open for 'Coffee 'n' Chat'. New or potential members are welcome to come along and meet existing members, and have a look around the theatre.

Contact

If you are interested in joining, please return this completed application form to:

- Carole Crow
Membership Secretary
Apollo Theatre Players,
Pyle Street,
Newport,
Isle of Wight. PO30 1JT
- apollo-theatre.org.uk
- membershipsec@apollo-theatre.org.uk

Charity details

- The Apollo Theatre (Isle of Wight) Trust
- Registered charity number 262257.