



**EXPENSES CLAIM FORM**  
 (receipts must be attached in  
 respect of each item to claim  
 reimbursement)

NAME			
EMAIL ADDRESS			
BANK/BUILDING SOCIETY ACCOUNT NO.		SORT CODE	

	DETAILS OF EXPENDITURE	name of show for which item(s) purchased; and/or indicate reason for expenditure, eg. 'set building', 'wardrobe for GYPSY'	£	P
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
<b>TOTAL AMOUNT OF CLAIM</b>				

I confirm that I have paid out the amounts detailed above on items solely for the use of the Apollo Players; and I claim reimbursement.

Signed ..... Date .....

(treasurer use only)

Cheque no.

date paid